

Alex Garber

www.agOffice.com

Mobile phone - (347) 489.8984

Home phone - (718) 934.8654

E-mail: info@agoffice.com

SKILLS Project Manager with Web Design background

10 years of work experience in print, media production and web design. Experienced **project manager** and **team player** working directly with clients, account staff and vendors, **managing budgets** and projects. Expert with **Adobe Photoshop, Adobe Illustrator** and **QuarkXPress**. Knowledge of **pre-press** process and color separation. Creative thinker for strategically focused and effective **print ads, logos, corporate identity development** and **website creation**. Bilingual.

EXPERIENCE 2005-Present Majestic Designs, NY, NY

Software utilized

PRINT

Adobe Photoshop
Adobe Illustrator
QuarkXPress
Freehand

Other

ABBYY Fine Reader
Adobe Page Maker
Corel Draw
Acrobat Distiller
MS Word

WEB

Adobe Photoshop
Adobe Illustrator
Dreamweaver
Freehand
Ulead Gif Animator

Other

ABBYY Fine Reader
Corel Draw
Acrobat Distiller
MS Excel
MS Access
MS Word
MS Front Page

Programming

HTML/DHTML
XML
CSS
ASP
Javascript

3D

Studio Pro
3-D Max
Poser
S3-D
Corel Bryce

Project Manager

Managed the **production** and **maintenance** of numerous Internet-based projects. **Interacted closely with company's clients, and in-house and outsourced developers.** Maintained **budgets** and **project outlines**, as well as designed the **logic, structure and marketing model** for the managed projects. Personally participated in websites **visual design** and **back-end development**.

www.MajesticDesigns.com

2004-2005 The Jewish Voice, Bklyn, NY

Art Director

Managed the process of **establishment of a community oriented newspaper.** **Produced the templates and layout guidelines for the publication.** Planned and implemented advertising concepts for the clients of the newspaper. **Trained** and **supervised** junior employees.

www.SephardicVoice.com

2002-2004 The Kosher Yellow Pages, Bklyn, NY

Art Department Manager

Lead art department in **design** and **layout** of **commercial print ads.** **Trained** and **supervised** junior employees.

www.KosherYellowPages.com

2000-2002 Russian Adv. Newspaper, Bklyn, NY

Senior Graphic Designer

Designed and **coordinated** graphics and layout of newspaper with account staff by deadline. Maintained **quality control** and **integrity** of final product. **Communicated** with clients and printing house agents to ensure satisfaction. **Trained** and **supervised** junior employees.

www.Russian-Advertisement.com

1998-2000 The Sephardic Yellow Pages, Bklyn, NY

Graphic Designer and Advertising Consultant

Designed and **produced** layout of **commercial print ads** and **directory.** Developed **corporate brand image, website, graphics** and **text.**

www.synny.com

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1996-1998 Braincraft Interactive Group, NY, NY

Graphic Design Assistant

Created and updated **web designs** for **Compaq**, **AT&T** and other large companies. **Researched, compiled** and **produced graphics** for website concepts. Produced **website layouts** based upon knowledge of layout principles and esthetic design concepts.

www.Braincraft.com

1996-2006 Self Employment

Freelance Designer

Created **print ads**, **logos**, **packaging labels**, **book covers**, **posters**, **billboards**, **brochures**, **flyers** and **websites** for large personal database of international clientele.

EDUCATION

1996-1999

Fine Arts major. Additional coursework in **Design** and **Composition** and **Marketing** in relation to human psychology.